



NO \_\_\_\_\_ / MINADER/SG/DEPC/PADFA II/CN

Yaoundé , on **31 AOÛT 2022**

**INVITATION TO TENDER  
OPEN INTERNATIONAL INVITATION TO TENDER IN EMERGENCY PROCEDURE  
No 06/AOIO/MINADER/PADFA II/STB/2022 OF **31 AOÛT 2022**  
FOR THE PURCHASE OF FIVE (05) VEHICLES ON BEHALF OF PADFA II.**

**1. Background:**

The Government of the Republic of Cameroon has obtained funding from the International Fund for Agricultural Development (IFAD), intended to cover the cost of the Commodity Value Chain Development Support Project - PHASE II - (PADFA II), and plans to make partial use for the acquisition of these goods. The use of IFAD funds is subject to IFAD approval, on the terms and conditions set out in the financing agreement and in accordance with IFAD rules, policies and procedures. IFAD and its representatives, agents and officials are released from all liability for legal actions, proceedings, claims, demands, losses and obligations of any kind and of any nature that any party may invoke under PADFA II.

PADFA II is under the supervision of the Ministry of Agriculture and Rural Development (MINADER) and management is ensured by a Project Coordination and Management Unit (PCMU) based in Yaounde and relayed in the field by 2 branches responsible for operational management and monitoring of contracts and agreements, in Maroua (for the North and Far North regions) and in Bafoussam (for the West and North-West regions).

**2. Purpose and consistency of the services:**

The Contracting authority now invites the entities fulfilling relevant requirements (bidders) to submit their bids in a sealed envelope for the purchase of five (05) vehicles on behalf of the Commodity Value Chain Development Support Project - PHASE II - (PADFA II). The supplies are to be delivered to the Project Coordination and Management Unit (PCMU), located in Yaounde, in the Bastos, behind Chinese Embassy. Further information concerning these goods can be found on the Unit Price Schedule and the Quantitative and Estimated details which appear in this Tender file.

**3. Submission of Bids:**

Tenders drafted in French or English in seven (07) copies including one original and six (06) copies marked as such and an electronic Word version and scanned of said Tenders on one (01) USB key, will be sent in sealed envelopes, without any indication of the identity of the tenderer under penalty of rejection, and must be submitted against acknowledgment receipt to the Procurement Unit of the Commodity Value Chain Development Support Project - PHASE II - (PADFA II). And Management Unit (PCMU), located in Yaounde, in the Bastos, behind Chinese Embassy. Phone: +237 699 61 19 28/ 237 692 55 66 27. I latest on **27 SEPT 2022** at 1 PM. (local time) and must be marked by:

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(To be opened only during the bid opening session)**

**4. Bid opening:**

The opening of bids, which will be done once, will be carried out on **27 SEPT 2022** at 2 p.m. by the PADFA II, Special Tenders Board, located at Bastos district, behind Chinese Embassy. Bidders may attend this bid opening session or be represented by an authorized person, having full knowledge of their files.

**5. Delivery time:**

The expected delivery time for the purchase and delivery of five (05) vehicles on behalf of PADFA II is 120 (One Hundred and Twenty) days from the date of notification of the Service order to deliver the supplies.

**6. Period of validity of: tenders**

Tenderers remain committed to their tenders for a period of One Hundred and Twenty (120) days from the date set for receipt of tenders.

**7. Eliminary criteria:**

Thus, bids that do not meet any of the following conditions will be rejected:

- Incomplete or non-compliant administrative file 48 hours after the bids opening date ;
- Lack of the bid bond;
- Technical score less than 80% of "YES";

- Lack of the duly signed certificate of representation from the manufacturer;
- Lack of the duly signed certificate of origin from the manufacturer;
- lack of spare parts stores and repair workshops;
- Fake statement or forged document.
- Lack of IFAD self-certification form dated, initialed and signed by the bidder;
- Non-compliance with the technical specifications in accordance with the specifications of the invitation to Tenders File.

#### 8. Core criteria:

The evaluation of the technical bids will be made according to the binary system (YES/NO) and on the basis of the main essential criteria below:

- General presentation of the offer;
- Supplier references;
- After sales service;
- Delivery time;
- Warranty period;
- Special contractual terms initialed on each page, signed and dated on the last page of the document;
- Technical or descriptive specifications of the supply initialed on each page, signed and dated on the last page of the document.

**Only bidders who have obtained at least 80% of "YES" at the end of the technical analysis, will be admitted to the financial analysis.**

#### 9 .PARTICIPATION

The Invitation to Tenders is open to anyone who wishes to compete, provided they meet the required conditions. Subject to restrictions set forth in the Tender Documents, Qualified Entities may partner with other bidders to enhance their ability to successfully complete the procurement process.

#### 10 Number of Lots:

This contract is made up of a single lot.

#### 11. Applicable regulations:

It has been decided, for this contract, to issue an Open International Invitation to Tenders in Emergency Procedure, the tenders which will be evaluated according to the procedure described in the file, in accordance with the Practical Guide to IFAD Procurement, which can be consulted at [www.ifad.org/fr/project-procurement](http://www.ifad.org/fr/project-procurement). The National Competitive Bidding process will include, as indicated, a review and verification of qualifications and past performance; in particular, references will be checked prior to the contract. Signing.

#### 12. Information session:

Please note that no information session will be organized for tenderers according to the procedures indicated in the specific data of the Invitation to Tenders, in section III of the file.

#### 13. Acquisition of the Tender File:

Candidates wishing to submit a bid must obtain the Tender file worth 150,000 (One Hundred and Fifty Thousand) CFA francs, a non-refundable amount. The Tender File can be obtained by sending a postal letter or an email to the contact point below in which all details of the tenderer must appear. Tenderers can thus be ensured of receiving any updates to which this file may be subject.

#### 14. Additional information:

The address for contact and submission of application files is: Commodity Value Chain Development Support Project - PHASE II - (PADFA II). Project Coordination and Management Unit (PCMU), located in Yaounde, in Bastos, behind Chinese Embassy. Phone: +237 694 55 76 13/ 237 699 61 19 28/ 237 692 55 66 27. Email [padfacameroun@padfa.net](mailto:padfacameroun@padfa.net); [www.padfa.net](http://www.padfa.net). Tenders must be submitted as indicated in specific data of the invitation to tenders – term 23.2 of the instructions for tenderers, no later than 27 SEPT 2022 at 1 PM.

#### 15 Bid bond:

Bids received after the deadline will not be accepted under any circumstances and will be returned unopened upon written request and at the bidder's expense. All bids must be accompanied by a bid bond in the amount of 3,000,000 (Three Million) CFA francs, issued by a bank or insurance company approved by the MINFI.

#### 16 .Electronic bids

Please take note that electronic bids will be rejected



*Leon Ndong*  
Responsable Administratif et Financier